



**EVICTON PROCESS ADDENDUM**

FASS MANAGEMENT & CONSULTING FROM TIME TO TIME HAS TO SERVE STATUTORY NOTICES IN ORDER TO COMMENCE AN EVICTION FOR THE CURRENT TENANT LIVING WITHIN YOUR PROPERTY. FASS MANAGEMENT & CONSULTING IS ONLY SERVING AS YOUR LOCAL AGENT TO CARRY OUT YOUR WISHES IN REMOVING THE UNDESIREABLE OR NON PAYING TENANT FROM THE PROEPRTY.

FASS MANAGEMENT MUST OBTAIN YOUR APPROVAL GIVING US AUTHORIZATION TO MOVE FORWARD WITH THE EVICTION PROCESS, WHICH WILL RESULT IN YOU AS THE OWNER BEING RESPONSIBLE FOR ALL ASSOCIATED EVICTION COSTS. BELOW ARE THE APPROXIMATE FEES ASSOCIATED WITH THE EVICTION PROCESS. (THESE AMOUNT ARE ONLY APPROXIMATE AS EACH COURT HAS THE RIGHT TO SET ITS OWN FILING FEES AND COST SCHEDULES.)

NOTICE DELIVERY FEE.....	\$ 75.00
COURT REQUIRED FILING FEE.....	\$100.00
ATTORNEY FEES (1 <sup>ST</sup> CAUSE ONLY)... ..	\$350.00
(IF TENANT FULLY MOVES OUT BEFORE COURT DATE, \$150.00 WILL BE REFUNDED). SECOND CAUSE FOR RENT AND DAMAGES IS TO BE HANDLED AT THE HOURLY RATE OF \$175.00.	
WRIT OF RESTITUTION.....	\$ 25.00
MOVERS (ONLY IF TENANT DOES NOT MOVE OUT).....	\$250.00
(BASED ON 2 HOURS-ADDITIONAL STORAGE CHARGES MAY APPLY)	

FASS MANAGEMENT & CONSULTING HAS CHOSEN TO SECURE THE SERVICES OF **MARK S. FRANK ATTORNEY AT LAW**, OF 4469 RENAISSANCE PARKWAY, CLEVELAND, OHIO 44128 TO PROSECUTE OUR EVICTIONS. IF YOU ARE IN AGREEMENT WITH THE ABOVE REFERENCED EVICTION FEES, AND THE ARRANGED FOR ATTORNEY SERVICES RELATIONSHIP WITH FASS, BY SIGNING THIS DOCUMENT YOU ARE RESPONSIBLE FOR ANY EVICTION FEES THAT MAY BE ADVANCED AND ASSESSED PURSUANT TO YOUR MANAGEMENT CONTRACT. FASS MANAGEMENT IS NOT DIRECTLY RESPONSIBLE TO PAY THE EVICTION FEES AND IS ONLY ADVANCING FUNDS FOR YOU. ANY MONIES ON DEPOSIT WITH FASS, INCLUDING SECURITY DEPOSITS, WILL BE USED TO COVER EVICTION COSTS. IF OWNER CHOOSES NOT TO PAY AS BILLED, MARK S. FRANK ATTORNEY AT LAW SHALL PERSUE LEGAL ACTIONS AGAINT THE OWNER DIRECTLY FOR ANY OUTSTANDING LEGAL FEES AND COSTS OWED INCLUDING PLACMENT OF A LIEN ON YOUR PROPERTY. IF YOU CHOOSE TO DECLINE OUR EVICTION SERVICES AND FEE STRUCTURE, FASS MANAGEMENT SHALL REQUIRE YOU TO PROVIDE YOUR OWN ATTORNEY INFORMATION PRIOR TO ENTERING INTO A PROPERTY MANAGEMENT CONTRACT WITH OUR COMPANY. WE SHALL STILL CHARGE THE \$75 SERVICE OF NOTICE FEE AS AN ADMINISTRATIVE FEE FOR INITIATING THE EVICTION PROCESS ON YOUR BEHALF.

PROPERTY ADDRESS \_\_\_\_\_  
CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

OWNERS NAME \_\_\_\_\_ SIGNATURE \_\_\_\_\_

ACCEPT EVICTION PROCESS \_\_\_\_\_ DECLINE EVICTION PROCESS \_\_\_\_\_